

OFFICE OF THE PRINCIPAL, RAJDHANI COLLEGE, BHUBANESWAR

No.

Dt.

To

M/S EMKAY ENTERPRISES

Plot No. 131, Kedargouri Vihar, Lewis Road, Bhubaneswar- 751014

Sub: Supply and installation of CCTV in the College Building for AHS Examination 2019

Ref: Your quotation No.- MK/Qtn./0025-18, Dt. 12.12.2018 & this office Quotation Call No. 3439, Dt. 29.11.2018

Sir/Madam,

The undersigned is pleased to inform you that your aforesaid quotation has been accepted by the Examination Committee. Hence, you are requested to supply and install the CCTV as per the specifications enclosed on or before 15.01.2019 in the College building for the ensuing Annual Higher Secondary Examination 2019 positively, failing which this work order will be cancelled. After successful installation, you are required to submit the bills in triplicate along with up-to-date GST Registration certificate and bank details. Payment shall be processed after proper verification and satisfaction of the installed items.

You are requested to contact Dr Jharana Das Mohapatra, Associate Professor in Education and OIC, Examination for installation-related activities.

Enclosure:

Specifications for CCTV and other Fittings

Principal

Rajdhani College, Bhubaneswar

Memo no. 37/2 dt. 27-12-18

Copy to OIC, Examination /Administrative Bursar/Accounts Bursar/ Head Clerk/ Accountant /Cashier for information and necessary action.

S. Mohapatra
27/12/18
Principal

Rajdhani College, Bhubaneswar